

## SMART Goal Grade Replacement Instructions

If you wish to make up a zero for a previous SMART Goal Google form (either the starting or the ending form), you must submit some artifact to substitute as an alternative form of planning documentation. The rationale behind this is that we did the SMART Goals to practice planning and time management, but if you can show me some other proof of this same skill than I am happy to replace a grade. Options include:

- An updated Gantt chart for a project you worked on
- A detailed materials list for a project
- A finished sketch of a project design (CAD or hand drawn)
- A schematic for a circuit
- Project proposal sheet (I have links to templates I made for these on my blog)
- Notes/minutes from a meeting (I feel strongly that few to no teams have been having formal meetings with taking minutes, BUT I will accept it if it's legitimate. An example of this is if you consulted an "expert" –like the Horticulture teacher—for their advice on something Aquaponics related and recorded your learnings.)

I am open to other suggestions as well. Anything that you think merits evidence of planning/preparation/documentation I am open to, just clear it with me first to be safe. To get the grade replaced in your gradebook, you must:

1. Collect the said artifact as a PDF file (I'll help you with this if you are unsure)
2. Determine specifically which grade you want to have replaced. Any SMART Goal related Google Form grade is eligible. If you wish to replace another grade let me know beforehand.
3. Submit the PDF and tell me what grade it is replacing in the following Google Form:  
<https://forms.gle/bSdRTqT41oJ5ESSQ7>