

### **Purchasing Materials Instructions**

As you begin working on your projects, you may discover you need materials for your project. The key to our success in doing this is to not just tell me as a I will more than likely forget, and even if I remember I likely will misunderstand what you need. So, our method to stay organized for this will be to:

1. Create an excel/word/pdf/note/paint/whatever file on which you list an item by item list of what you need, the quantity and where it can be found (such as an amazon link)
2. Upload this file into your slack channel (keeping it here in your slack channel will be helpful for documenting the project)

Do not expect me to just buy whatever your heart desires, however, as our pockets our not bottomless and sometimes the creativity in your wishes are borderline alarming (☹️). We do have a class budget, the school/district will buy things on occasion and I'm always on the hunt for grants. Rather, expect your initial publishing into slack to be a starting point between you and I as we find what is feasible.

Alternatively... If you are working on a project that you wish to keep then you are more than welcome to buy your own materials (if the school buys it then it's the schools property). Still, just make sure to check with me whatever you want to bring to make sure it's school appropriate and safe.