Final Portfolio Check

Student Name:

	Criteria	Excellent -10-	Satisfactory -8-	Adequate -5-	Unsatisfactory -0-
General Website Care	1. Pictures	Your pictures included throughout portfolio and no stock photos (your own weird dog pics are fine as long as you intentionally put them there)	-Few pictures of actual student work are included -no stock photos	Stock photos are left in portfolio	Stock photos left in portfolio and no pictures of student/project work are prese
	2. Web page and Tab Organization	All web pages and tabs are either used, relevant to portfolio and populated	All web pages and tabs are relevant to portfolio but one or more page is blank/ awkwardly empty	One unrelated web page (such as a services page) is present	Multiple irrelevant web pages and tabs are present
	3. Home Page	Home page contains 3 of the following: 1. title 2. introduction of student/portfolio 3. at least one picture	Home page contains 2 of the following: 1. title 2. introduction of student/portfolio 3. at least one picture	Home page contains 1 of the following: 1. title 2. introduction of student/portfolio 3. at least one picture	No home page
	4. Project Pages	All project pages are updated to include either a finished project or final resolution (some work past Thanksgiving break)	All project pages are updated to include either a finished project or final resolution (no work past Thanksgiving break)	Project pages do not show either a finished project or a final resolution	No projects
Resume	5. Objective	Lists a clear career objective or intended career path and related skills	Somewhat unclear career objective or intended career path and related skills	Unclear objective or missing/ unclear related skills	Missing objective and related skills
	6. Education	highlights education, includes special honors, advanced courses, internships, work study, dual credit courses	brief listing of education without special mention of honors, courses, etc.	Incomplete or inaccurate listing of education	Missing education section
	7. Work Experience	Highlights work experience in literal work, volunteer, extracurricular activities, or significant long-term projects	Mentions work experience but is excessively wordy or ineffectively highlights strengths	Incomplete or inaccurate work experience	Missing work experience
	8. Awards/Honors /Achievements	Lists any awards, honors or achievements briefly and explicitly (doesn't have to be a separate section)	Mentions awards, honors or achievements but they are not explicitly stated or highlighted	No mention of awards, honors or achievements (mentioning attendance counts, we have all got something 😊)	Says worked for one of the following companies: • Pepsi • Johnson & Johnson • RadioShack
	9. Format	One Page, attractive formatting with correct contact information, clear, well organized, and	One Page, Fairly attractive formatting, with correct contact information, Neat, generally	More or significantly less than one page, Little formatting, Lack of organization, difficult to read	More or significantly less than one page, Not formatted or organized, difficult to read
	10. Grammar	Free of all mistakes in capitalization, spelling, grammar, and punctuation, Uses no abbreviations	Minimal mistakes in capitalization, spelling, grammar, and punctuation, Minimal use of abbreviations	Many mistakes in capitalization, spelling, grammar, and punctuation, frequent use of abbreviations	Mistakes in grammar render the document unreadable